BREMER-WAVERLY PUBLIC SAFETY BOARD

Independent Auditor's Report
Financial Statements
Auditor's Report on Compliance
& Internal Control

June 30, 2005 & 2004

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BREMER-WAVERLY PUBLIC SAFETY BOARD

BOARD OF DIRECTORS At June 30, 2005

VOTING MEMBERS:

Gaylord Hinderaker

Chairman

Member-Bremer County Board of Supervisors

Gary Boorom

Vice-Chairman

Member-Waverly City Council

Daryl Behnke

Board Member

Member-at-Large

Jim Block

Board Member

Member-Bremer County Board of Supervisors

Fred Ribich

Board Member

Member-Waverly City Council

NON-VOTING ADVISORY MEMBERS:

Duane Hildebrandt

Secretary/Treasurer

Bremer County Sheriff

Art Simpson

Advisory Member

Waverly Chief of Police

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Independent Auditor's Report

To the Board of Directors Bremer-Waverly Public Safety Board

I have audited the accompanying financial statements of the governmental activities which comprise the Board's basic financial statements listed as exhibits in the table of contents of this report, of the Bremer-Waverly Public Safety Board as of June 30, 2005 and for the years ended June 30, 2005 and 2004. These financial statements are the responsibility of the Board's management. My responsibility is to express an opinion on these financial statements based on my audits.

I conducted my audits in accordance with U.S. generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audits provide a reasonable basis for my opinion.

The Organization has not maintained a record of its general fixed assets at cost and, accordingly, a statement of general fixed assets at cost, required by U.S. generally accepted accounting principles, is not included. Also, as described in Note 1, the Organization's financial statements are prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In my opinion, the financial statements referred to above present fairly in all material respects except for fixed asset balances, the respective cash basis financial position of the governmental activities of the Bremer-Waverly Public Safety Board at June 30, 2005, and the respective changes in cash basis financial position for the years ended June 30, 2005 and 2004 on the basis of accounting described in Note 1.

In accordance with <u>Government Auditing Standards</u>, I have also issued my report dated December 8, 2005 on my consideration of Bremer-Waverly Public Safety Board's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of my audit.

Management's Discussion and Analysis and budgetary comparison information on pages 4 through 7 and 13 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. I applied limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. I did not audit the information and express no opinion on it.

Keith Oltrogge

Certified Public Accountant

December 8, 2005

MANAGEMENT'S DISCUSSION AND ANALYSIS

Bremer-Waverly Public Safety Board provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2005. We encourage readers to consider this information in conjunction with the Board's financial statements, which follow.

2005 FINANCIAL HIGHLIGHTS

- Revenues of the Board's governmental activities decreased 8%, or approximately \$14,000, from fiscal 2004 to fiscal 2005. Bremer County support decreased approximately \$15,000 and City of Waverly support increased \$1,100.
- Disbursements increased 45%, or approximately \$102,000, in fiscal 2005 from fiscal 2004.
 Equipment purchases increased by \$102,000 and computer support decreased by \$5,500, approximately.
- The Board's total cash basis net assets decreased 49%, or approximately \$77,000, from June 30, 2004 to June 30, 2005.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the Board's financial activities.

The Government-wide Financial Statement consists of a Statement of Activities and Net Assets. This statement provides information about the activities of the Board as a whole and presents an overall view of the Board's finances.

Notes to financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the Board's budget for the year.

Basis of Accounting

The Board maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the Board are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

REPORTING THE BOARD'S FINANCIAL ACTIVITIES

Government-wide Financial Statement

One of the most important questions asked about the Board's finances is, "Is the Board as a whole better off or worse off as a result of the year's activities?" The Statement of Activities and Net Assets reports information, which helps answer this question.

The Statement of Activities and Net Assets presents the Board's net assets. Over time, increases or decreases in the Board's net assets may serve as a useful indicator of whether the financial position of the Board is improving or deteriorating.

The Statement of Activities and Net Assets is from one activity:

Governmental Activities include public safety, general government, and capital projects.
 County and City grants finance most of these activities.

Fund Financial Statements

The Board has one fund:

A governmental fund accounts for all of the Board's basic services. This fund focuses on how money flows into and out of the fund, and the balance at year-end that is available for spending. The governmental fund is the General Fund. The governmental fund financial statements provide a detailed, short-term view of the Board's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Board's programs.

The required financial statements for governmental funds include a statement of cash receipts, disbursements and changes in cash balances.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net assets may serve over time as a useful indicator of financial position. The Board's cash balance decreased from a year ago, decreasing from \$157,356 to \$80,146. The analysis that follows focuses on the changes in cash balances.

Changes in Cash Basis Net Assets				
	Year Ended June 30,			
				<u>2004</u>
Receipts	_\$_	152,232	\$	166,225
Disbursements	\$_	229,442	\$	127,032
Increase (decrease) in cash basis net assets Cash basis net assets beginning of year	\$	(77,210) 157,356	\$	39,193 118,163
Cash Basis Net Assets End of Year	\$	80,146	\$	157,356

The Board's total receipts decreased by 8%, or \$13,993. The total cost of all services increased by \$102,410, or 45%, with the Law Center Building construction project continuing this year. The decrease in receipts was primarily the result of a decrease in funds received from Bremer County.

NEXT YEAR'S BUDGET

The Bremer-Waverly Public Safety Board expects revenues from the City of Waverly and Bremer County to be similar to this year. Expenditures will decrease by \$68,923 or 30%. If these estimates are realized, the Safety Board's cash balance is expected to remain approximately the same by year-end June 30, 2006.

The Bremer-Waverly Public Safety Board is keeping a larger than normal cash balance to support the Law Center construction project (Note 5). Costs of the building construction are being paid for by Bremer County through local option tax financing. The Bremer-Waverly Public Safety Board is providing radio, computer and other interior furnishings for the project.

CONTACTING THE BOARD'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Board's finances and to show the Board's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Duane Hildebrandt, Bremer County Sheriff, 111 4th Street NE, Waverly IA 50677.

STATEMENT OF ACTIVITIES AND NET ASSETS-CASH BASIS At June 30, 2005

		Program Receipts					
Functions/Programs	 Disburse- ments		Charges For Services		Operating Grants		Net
Governmental Activities: Public Safety	\$ 229,442	\$	1,669	\$	150,563	\$	-77,210
Cash Basis Net Assets-Beginning of Year-Unrestricted		,					157,356
Cash Basis Net Assets-End of Year- Unrestricted						_\$_	80,146

STATEMENTS OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES ARISING FROM CASH TRANSACTIONS For the Years Ended June 30, 2005 and 2004

		<u>2005</u>		<u>2004</u>
Receipts:				•
Operating Grants:			•	444005
Bremer County	\$	100,131	\$	114,995
City of Waverly		42,913		49,284
City of Waverly-alley reimbursement		7,519		-
Charges for Services:		1.660		1.046
Drivers Records and Miscellaneous		1,669_		1,946
	Φ	1.60.000	φ	166 225
Total Receipts	_\$	152,232	\$	166,225
Disbursements:				
Public Safety:			_	
Supplies	\$	563	\$	2,392
Office Supplies & Postage		3,748		4,246
Telephone		10,783		11,617
Utilities		28,954		17,320
Repairs & Maintenance		16,381		20,522
Insurance		7,559		7,556
Audit Fee		950		800
Miscellaneous		412		950
Equipment Purchased		130,238		28,439
Contract Labor		28,392		26,192
Computer Support		1,462		6,998
Total Disbursements	_\$_	229,442	\$_	127,032
Excess (Deficiency) of Receipts Over (Under) Disbursements	\$	-77,210	\$	39,193
Cash Balance-Beginning of Year	*	157,356	•	118,163
Cash Dalance-Deginning of 1 out				
Cash Balance-End of Year	\$	80,146	\$	157,356

NOTES TO FINANCIAL STATEMENTS June 30, 2005 and 2004

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Safety Board is a non-profit organization established as the owner of the Bremer-Waverly Law Center Building as a joint undertaking of Bremer County and the City of Waverly as authorized by Chapter 28E of the Code of Iowa.

The Safety Board is exempt from income tax under the Internal Revenue Code and the Iowa income tax law, which provide tax exemption for governmental entities.

B. Basis of Presentation

Government-wide Financial Statements-The Statement of Activities and Net Assets reports information on all of the non-fiduciary activities of the Board. For the most part, the effect of inter-fund activity has been removed from this statement.

The Statement of Activities and Net Assets presents the Board's non-fiduciary net assets. Net assets are reported in two categories:

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets that do not meet the definition of the preceding category. Unrestricted net assets often have constraints on resources imposed by management, which can be removed or modified.

The Statement of Activities and Net Assets demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Other items not properly included among program receipts are reported instead as generally receipts.

NOTES TO FINANCIAL STATEMENTS June 30, 2005 and 2004

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

<u>Fund Financial Statements</u>-Separate financial statements are provided for governmental funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The Board reports the following major governmental fund:

The General Fund is the general operating fund of the Board. All receipts are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs.

C. Measurement Focus and Basis of Accounting

Basis of accounting refers to when receipts and disbursements are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The Bremer-Waverly Public Safety Board maintains its financial records on the cash basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of such funds in accordance with U.S. generally accepted accounting principles.

D. <u>Budgets and Budgetary Accounting</u>

The budgetary comparison and related disclosures are reported as Required Supplementary Information.

NOTE 2 – RELATED PARTIES

The Bremer-Waverly Public Safety Board establishes an operating budget each year for the Law Center Building operating expenses. The City of Waverly pays approximately 30% of this budget and Bremer County pays approximately 70% of this budget as its rent for the Law Center Building. Two City Council members and two County Board of Supervisors members are members of the Safety Board's Board of Directors.

NOTE 3 - CONCENTRATION OF CREDIT RISK

The Safety Board's deposits at June 30, 2005 did not exceed federally insured limits. The Board believes it is not exposed to any significant credit risk on cash.

NOTES TO FINANCIAL STATEMENTS June 30, 2005 and 2004

NOTE 4 – RISK MANAGEMENT

The Bremer-Waverly Public Safety Board is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 5 - COMMITMENTS

A construction project for an addition to the existing Law Center Building is in progress and will cost approximately \$3.7 million. Funding is being administered by Bremer County through the sale of local option sales tax revenue bonds. Construction was in process at June 30, 2005.

BUDGETARY COMPARISON SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCE Year Ended June 30, 2005

		2005 Fund Balance Actual		2005 Budgeted Amounts		Net Variance	Actual % Of Budget
Receipts	_\$_	152,232	\$_	150,563	\$	1,669	100.1%
Disbursements:							
Support Services-Administration:					_		00.00/
Supplies	\$	563	\$	600	\$	37	93.8%
Office Supplies & Postage		3,748		4,650		902	80.6%
Telephone		10,783		15,000		4,217	71.9%
Utilities		28,954		32,000		3,046	90.5%
Repairs & Maintenance		16,381		26,776		10,395	61.1%
Insurance		7,559		7,917		358	95.5% 111.8%
Audit Fee		950		850		-100 88	82.4%
Miscellaneous		412		500			263.1%
Equipment Purchased		130,238		4,950		-125,288	
Contract Labor		28,392		42,301		13,909	
Computer Support		1,462		7,500		6,038	19.5%
Total Disbursements		229,442	\$_	143,044	\$	-86,398	160.4%
Excess (Deficiency) of Receipts Over		== 010	•	<i>a.</i> 510	ø	94 720	
(Under)Disbursements	\$	-77,210	<u>\$</u>	7,519	4	-84,729	_
Balance Beginning of Year		157,356	-				
Balance End of Year	\$	80,146	-				

Notes to Required Supplementary Information-Budgetary Reporting. The Safety Board annually adopts a budget on the cash basis, which is submitted to the City of Waverly and Bremer County for their funding approvals.

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(319) 984-5292 FAX (319) 984-6408

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Board of Directors Bremer-Waverly Public Safety Board

I have audited the accompanying financial statements of the governmental activities of the Bremer-Waverly Public Safety Board as of and for the year ended June 30, 2005, which collectively comprise the Safety Board's basic financial statements listed in the table of contents and have issued my report thereon dated December 8, 2005. My report expressed an unqualified opinion on the financial statements, which were prepared in conformity with an other comprehensive basis of accounting. I conducted my audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Bremer-Waverly Public Safety Board's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. I noted no matters involving the internal control over financial reporting and its operation that I consider to be reportable conditions. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in my judgment, could adversely affect the Bremer-Waverly Public Safety Board's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Bremer-Waverly Public Safety Board's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of Bremer County and the City of Waverly and other parties to whom the Bremer-Waverly Public Safety Board may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

I would like to acknowledge the many courtesies and assistance extended to me by personnel of the Bremer-Waverly Public Safety Board during the course of my audit. Should you have any questions concerning any of the above matters, I shall be pleased to discuss them with you at your convenience.

Keith Oltrogge

Certified Public Accountant

December 8, 2005